

Online Florist

Feedback & Info

Welcome Feedback Who we are Site Map

Google

- Web
- Business Know-How
- C Franchise Trade
- C Career Know-How



Exceed expectations: If your achievements make your boss look great, she won't see you as a competitor but as an indispensable member of the team.

Bring solutions, not problems: The smartest way to succeed and get promoted is to be the person that your boss looks to first when there is something that needs to be done, managed, or fixed.

Protect your boss' back: First, keep confidential any professional or personal issues that might reflect negatively on your boss. Second, stand in for your boss without hesitation if he is ever unavailable—but be sure to give him credit. Finally, never use your position to trade information.

<u>I Didn't See it Coming: The Only Book You'll Ever Need to Avoid Being</u> <u>Blindsided in Business</u> (Wiley; Hardcover \$24.95; 0-470-11645-5; 224 pages; May 2007).

Nancy C. Widmann (New York, NY) was the first woman president at CBS, Inc. She managed CBS Radio for eight years and was inducted into the Broadcasting Hall of Fame in 2005. She now serves as an executive coach for senior managers and frequently speaks on corporate politics.

Elaine J. Eisenman, Ph.D. (Wellesley, MA) is Dean of Executive Education at Babson College. She holds a doctorate in industrial/organizational psychology and has over 25 years of experience as a consultant, business executive, and board director for both public and privately held companies.

Amy Dorn Kopelan (New York, NY) moved upward for 20 years through the executive ranks of ABC Television and managed programming at Good Morning America for nine years. She is founder of COACH ME, Inc., which provides group coaching for mid-level managers in Fortune 500 companies.

For more information, visit www.ididntseeitcomingthebook.com



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